<table>
<thead>
<tr>
<th>Element</th>
<th>Textual Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Instructor is teaching the class</td>
</tr>
<tr>
<td>2</td>
<td>Instructor is present, but behavior expectations are not clear and the instructor is not clear about the expectation of the students.</td>
</tr>
<tr>
<td>3</td>
<td>Students do not understand the expectations set for them, and their behavior is not consistent with the expectations.</td>
</tr>
<tr>
<td>4</td>
<td>The classroom activities are not aligned with the learning objectives, and the students do not engage in meaningful interactions.</td>
</tr>
</tbody>
</table>

**Tipspe College of Business**

**Instructor**

- Class begins
- Students present
- Instructor introduces the topic

**Project**

- Instructor presents the project
- Students are engaged
- Project is clear and well-defined

**Community Partner**

- Instructor engages with the community partner
- Students are aware of the community partner
- Community partner is present and engaged

**Reflection**

- Students reflect on their learning experience
- Reflection is meaningful
- Students identify areas for improvement

**Feedback**

- Instructor provides feedback
- Students receive feedback
- Feedback is constructive

**Performance**

- Students perform well in the project
- Project outcomes are achieved
- Students are satisfied with their performance

**Readiness**

- Students are ready to learn
- Students are ready to contribute
- Students are ready to engage with the community partner

**Review**

- Course objectives are met
- Learning outcomes are achieved
- Course is effective in achieving its goals

**Conclusion**

- Course is successful
- Students are engaged
- Community partner is satisfied

**Next Steps**

- Continue to improve the course
- Evaluate student feedback
- Adjust course content as needed.
Modeled after:


With content derived in part from:

Adelaide Worth Daniels Key Center, University of North Carolina Asheville. (2013, August 30). Service learning designated course criteria. Retrieved from https://keycenter.unca.edu/academic-service-learning

